



European
Commission

Kick-Off meeting RISE project : CELISE

Grant management

Sandra Pinto Marques
Research Programme Administrator
Engineering & ICT Panel Leader – A3

Research Executive Agency
Unit REA-A3

Marie Skłodowska-Curie Actions



ITN Innovative Training Networks

What does it offer?

High-quality research training delivered through international and interdisciplinary networks, industrial doctorates or joint doctorates

Who applies?

International networks of research organisations from the academic and non-academic sectors

Who is funded?

Researchers at doctoral level (less than four years of full-time research experience and no doctoral degree)



IF Individual Fellowships

What does it offer?

Opportunities to work on personal research projects by moving between countries and possibly sectors to acquire new skills

Who applies?

Individual researchers together with the host organisation

Who is funded?

Postdoctoral researchers



RISE Research and Innovation Staff Exchange

What does it offer?

The exchange of staff members involved in research and innovation to develop sustainable collaborative projects and the transfer of knowledge

Who applies?

International networks of research organisations from the academic and non-academic sectors

Who is funded?

Researchers, technical, administrative and managerial staff of any nationality and at all career levels



COFUND Co-Funding of Regional, National and International Programmes

What does it offer?

Regional, national or international programmes to foster excellence in researchers' training, mobility and career development

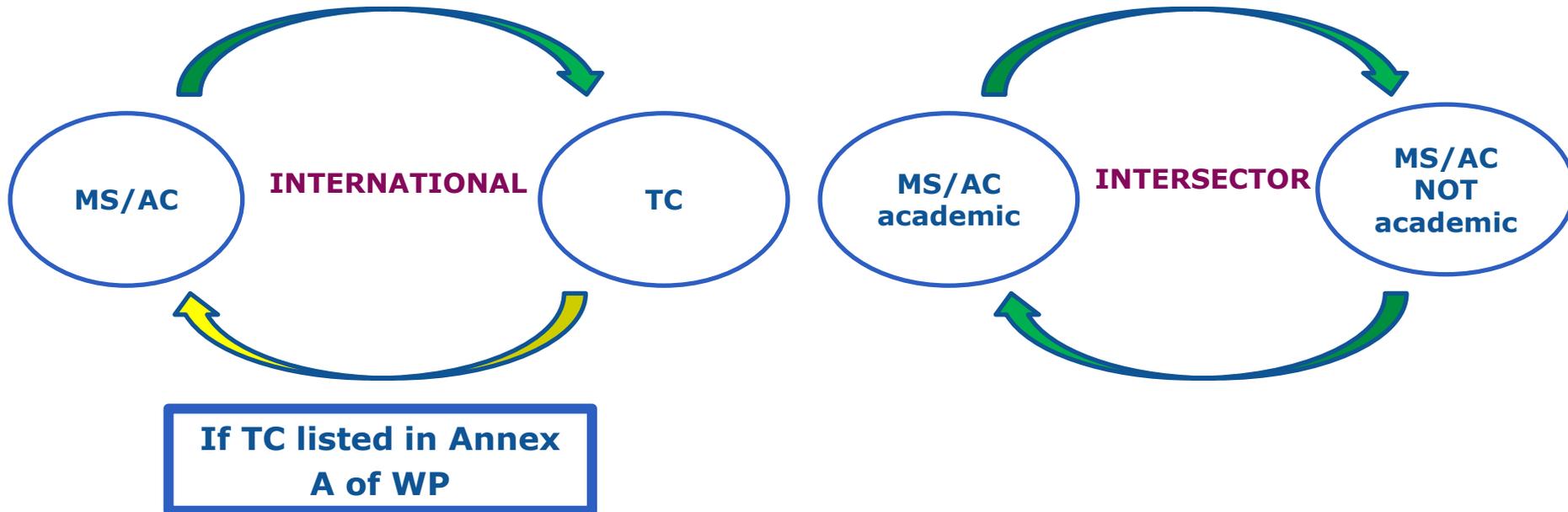
Who applies?

Organisations funding or managing doctoral programmes or fellowship programmes

Who is funded?

Researchers at doctoral and postdoctoral level

Type of secondments





Content of secondments

- **Tasks:** activities planned in Annex 1
- **Double funding:** not reimbursed with other EU funding
- **Working pattern:** full-time basis
- **Obligations:** article 32 (page 39 of the GA)

RISE is a R&I project implemented via secondments.

Funding and Tenders Portal

https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home



Funding & tender opportunities

Single Electronic Data Interchange Area (SEDIA)

English

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[SEARCH FUNDING & TENDERS](#) [HOW TO PARTICIPATE](#) [PROJECTS & RESULTS](#) [WORK AS AN EXPERT](#) [SUPPORT](#)



Funding & tender opportunities

Single Electronic Data Interchange Area (SEDIA)

Welcome Sandra PINTO MARQUES (pintosr)



12714

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My Person Profile

My Organisation(s)

Grants

My Proposal(s)

My Project(s)

My Formal Notification(s)

My Project(s)

Results: 62



Search..

ACRONYM	CALL	PROGRAMME	PROJECT	PHASE		ACTIONS
				Active		Actions
				Active		Actions
				Active		Actions
				Active		Actions
				Active		Actions
CELISE	H2020-MSCA-RISE-2020	H2020	101007733	Active		Actions

Funding and Tenders Portal



- ☰ Manage my area
-  My Person Profile
-  My Organisation(s)
- Grants ▾
-  My Proposal(s)
-  My Project(s)
-  My Formal Notification(s)

CELISE	H2020-MSCA-RISE-2020
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Active

Actions 

- Manage Consortium
- Manage Project

MANAGE CONSORTIUM



My Project:

CELISE

Details

Consortium

Project ID: 101007733

Programme: H2020

COORDINATOR

Organisation - UNIVERSIDAD DE CANTABRIA - UC

BENEFICIARY

Organisation - UNIVERSIDAD POLITECNICA DE MADRID - UPM

BENEFICIARY

Organisation - LATVIJAS VALSTS KOKSNES KIMIJAS INSTITUTS - LSIWC

BENEFICIARY

Organisation - SZKOLA GLOWNA GOSPODARSTWA WIEJSKIEGO - SGGW WARSAW UNIVERSITY OF LIFE SCIENCES

BENEFICIARY

Organisation - POLITECHNIKA LUBELSKA - LUBLIN UNIVERSITY OF TECHNOLOGY

EDIT ROLES



Organisation not part of the consortium - UNIVERSIDAD NACIONAL DEL LITORAL - UNL

Organisation not part of the consortium - UNIVERSIDAD COOPERATIVA DE COLOMBIA

Organisation not part of the consortium - THE UNIVERSITY OF WARWICK



COORDINATOR

Participant list

Project Financial Signatory

Coordinator Contact

Project Legal Signatory

Coordinator Contact

Team Member

Primary Coordinator Contact

Coordinator Contact

Team Member (TeMe)
has limited access rights: search and read-only.

The PCoCo can nominate or revoke an unlimited number of Coordinator Contacts (CoCos), who will then have the same rights - except the right to revoke the PCoCo.

BENEFICIARY

Participant list

Participant Contact

Participant Contact

Project Legal Signatory

Project Financial Signatory

https://ec.europa.eu/research/participants/docs/h2020-funding-guide/user-account-and-roles/roles-and-access-rights_en.htm

Funding and Tenders Portal



- ☰ Manage my area
-  My Person Profile
-  My Organisation(s)
- Grants ▾
-  My Proposal(s)
-  My Project(s)
-  My Formal Notification(s)

CELISE H2020-MSCA-RISE-2020

Active

Actions 

- Manage Consortium
-  **Manage Project**

MANAGE PROJECT



European Commission

RESEARCH & INNOVATION

Grant Management Services

Help

Sandra PINTO MARQUES

MY PROJECT



Call: H2020-MSCA-RISE-2020
Type of Action: MSCA-RISE
Acronym: CELISE
Current Phase: Grant Management
Number: 101007733
Duration: 48 months
GA based on the: H2020 MGA MSCA-RISE — Multi - 5.null
Start Date: 01 Oct 2021
Estimated Project Cost: €621,000.00
Requested EU Contribution: €621,000.00
Contact: [Sandra PINTO MARQUES](#)

- Latest Legal Data
- Active Processes
- Document Library**
- Communication Centre

Launch new interaction with the EU

Continuous Reporting
101007733 - CELISE

01 Oct 2021



Started



Completed

Continuous reporting data

Process documents

Process communications

Process history

H2020 ONLINE MANUAL

ONLINE MANUAL




Search

- H2020 Online Manual
 - My Area - User account & roles
 - EU Login
 - Roles & access rights
 - Terms and Conditions of Use
 - Grants
 - Applying for funding
 - Find a call
 - Horizon 2020 structure and budget
 - What you need to know about Horizon 2020 calls
 - Find partners or apply as individual
 - Register in the Participant Register
 - Registration of your organisation
 - LEAR appointment
 - Validation of potential beneficiaries
 - Bank account validation
 - Financial capacity assessment
 - Data update
 - Certifications
 - Submit a proposal
 - Get prepared
 - Electronic proposal submission
 - From evaluation to grant signature
 - Admissibility and eligibility check
 - Evaluation of proposals

> H2020 Online Manual > Grants > Grant management >

[Keeping records](#)[Amendments](#)[Reports & payment requests](#)[Deliverables](#)[Dissemination & exploitation](#)[Communicating your project](#)[Acknowledgement of EU funding](#)[Checks, audits, reviews & investigations](#)

Grant management



- [Keeping records](#)
- [Amendments](#)
- [Reports & payment requests](#)
- [Deliverables](#)
- [Dissemination & exploitation of results](#)
- [Communicating your project](#)
- [Checks, audits, reviews & investigations](#)

Related links

- [How to successfully manage a Horizon 2020-funded project - 10 practical tips on research project management](#)
- [Communication to Horizon 2020 beneficiaries: How to avoid errors when claiming costs in H2020 grants](#)
- **Horizon 2020 Coordinators' Day on How to Prepare Amendments and Reports**
Follow the latest recorded information session organised by the Commission for Grant Coordinators:
 - [Amendments - legal basis](#) (video starting at 2:24 and [presentation](#))
 - [Amendments - business process and IT tool](#) (video starting at 47:46 and [presentation](#))
 - [Participant's Guarantee Fund](#) (video starting at 2:23:43 and [presentation](#))
 - [Reporting and payments - legal basis](#) (video starting at 4:25:28 and [presentation](#))
 - [Reporting and payments - business process and IT tool](#) (video starting at 4:55:17 and [presentation](#))
 - [Model Grant Agreement / Financial issues: Avoiding common errors](#) (video starting at 5:57:52, [presentation](#) and [supporting document](#))You can also check the full [agenda with presentations](#).

MANAGE PROJECT Online Manual



- 🏠 Online Manual
- > My Area — User account and roles
- > Participant Register — Register you
- > Grants
 - Procurement
 - Prizes
 - Financial instruments
- > Working as an expert
- Help

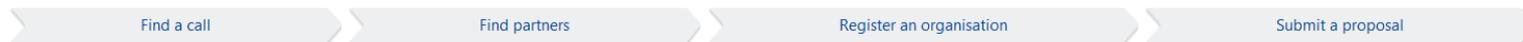
 

Online Manual

[My Area — User account and roles](#)

Grants

Applying for funding



Evaluation & Grant signature



Grant management



MANAGE PROJECT

Document Library



MY PROJECT



HORIZON 2020

Call: H2020-MSCA-RISE-2020

Type of Action: MSCA-RISE

Acronym: CELISE

Current Phase: Grant Management

Number: 101007733

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GA based on the: H2020 MGA

MSCA-RISE — Multi - 5.null

Start Date: 01 Oct 2021

Estimated Project Cost:

€621,000.00

Requested EU Contribution:

€621,000.00

Contact: [Sandra PINTO](#)

[MARQUES](#)

Latest Legal Data

Active Processes

Document Library

Communication Centre

Archived Processes

H2020 ONLINE MANUAL

ONLINE MANUAL

Date	Order by	Select
	Process Date	All Essentials Notifications Search... <input type="text"/>
	Documents	<input type="checkbox"/> Show draft <input type="checkbox"/> Show obsolete <input type="checkbox"/> Expand All <input type="checkbox"/> Collapse All
May 2020	▶ Proposal (1)	
July 2020	▶ Ethics Appraisal Report (1)	
August 2020	▶ Evaluation Summary (1)	
September 2020	▶ Evaluation Result Letter (1) ▶ Grant Agreement (1) ▶ Grant Declaration (12)	
October 2020	▼ GrantData (1) Grant Agreement Data-101007733-CELISE	
September 2021	▶ Prefinancing (1)	

MANAGE PROJECT Continuous Reporting



RESEARCH & INNOVATION

Help ▾

Grant Management Services

 Sandra PINTO MARQUES

Launch new interaction with the EU 



Continuous Reporting
101007733 - CELISE

01 Oct 2021



Started



Completed



 Continuous reporting data



Process documents



Process communications



Process history

The Periodic Reporting is not yet available /open because the project has just started.

When the first period ends the periodic reporting link will be available.

MANAGE PROJECT

Continuous Reporting



Grant Management		Project Continuous Report											
101007733 (CELISE)	MSCA-RISE	Summary for publication	Deliverables Ethics, DMP, Other Reports	Milestones	Critical Risks	Publications	Disseminati...	Patents (IPR)	SME Impact	Open Data	Gender	Researchers	ABS Regulation
	Call: H2020-MSCA-RISE-2020 Topic: MSCA-RISE-2020 Unit: REA/A/03												

Summary for publication

The summary for publication should be written as a "stand-alone" text, in a language easily understandable by a broader public and must not contain any confidential data

Summary of the context and overall objectives of the project (For the final period, include the conclusions of the action)

[No text provided]

Deliverables



Management

101007733 (CELISE) MSCA-RISE
THE FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION
HORIZON 2020
Call: H2020-MSCA-RISE-2020
Topic: MSCA-RISE-2020 Unit: REA/A/03

Summary for publication

Deliverables Ethics, DMP, Other Reports

Milestones

Critical Risks

Publications

Disseminati...

Patents (IPR)

SME Impact

Open Data

Gender

Researchers

ABS Regu...

Deliverables, Ethics, DMP, Other Reports

For each Deliverable, a single file (max 52MB) can be uploaded

Please download here the template for the Progress Report: [Download template](#)

[Show Filters](#) [Clear Filters](#)

WP No	Del Rel.	Del No	Title	Description
WP1	D1.1	D1	Recommendations about ch.	this deliverable includes all of the lignocellu...
WP1	D1.2	D2	Pre-treatments of lignocellu	related to the scientific results and recommend...
WP1	D1.3	D3	Production of cellulose fibre	related to the scientific results in the final ...
WP2	D2.1	D4	Business models and needs	This deliverable will be based on the necessiti...
WP2	D2.2	D5	Mathematical tools in small l	This deliverable includes the scientific result...

Dissemination



Grant Management | Project Continuous Report | gofund

MSCA-RISE
THE FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION
HORIZON 2020
Call: H2020-MSCA-RISE-2014
Topic: MSCA-RISE-2014
Unit: REA/A/03

Summary for publication	Deliverables	Milestones	Publications	Dissemination	Patents (IPR)	SME Impact	Gender	Researchers
✓	i	i	✓	✓	✓	✓	✓	✓

Dissemination & Communication Activities

Specify the total funding amount used for Dissemination and Communication activities linked to the project

Total Funding Amount 40.50 €

Specify the number of Dissemination and Communication activities linked to the project

for each of the following categories

Organisation of a Conference	0
Organisation of a Workshop	0
Press release	0
Non-scientific and non-peer-reviewed publication (popularised publication)	0

Specify the estimated number of persons reached, in the context of all dissemination and communication activities, in each of the following categories

Communications must mention the EU funding
(sentence in GA [Art. 38.1.2](#))

Patents



Grant Management | Project Continuous Report | goFund

MSCA-RISE | Summary for publication | Deliverables | Milestones | Publications | Dissemination | **Patents (IPR)** | SME Impact | Gender | Researchers

THE FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION
HORIZON 2020
Call: H2020-MSCA-RISE-2014 | Topic: MSCA-RISE-2014 | Unit: REA/A/03

Summary for publication: ✓
Deliverables: i
Milestones: i
Publications: ✓
Dissemination: ✓
Patents (IPR): ✓
SME Impact: ✓
Gender: ✓
Researchers: ✓

Patents (IPR)

This project does not have any Registered Intellectual Property Right yet

Handwritten note: no registered IP rights

All patents must mention the EU funding
(sentence in GA [Art. 27.3](#))

Periodic Report Access



RESEARCH & INNOVATION

Help

Participant Portal - Grant Management Services

Frederico MIRANDA

Access all report

Launch new interaction with the EU +

Periodic Reporting
REP-645754-1 - period
01/01/2015 > 31/12/2016

14 Feb 2017
Draft

02 Mar 2017
(44/60 days)
Submitted

Paid

Technical Part contribution

Periodic Report composition

Process specific documents

Process specific communications

Access separate parts of the report

Submit to EU



How much?

Unit costs per researcher per month
For secondments eligible for funding

MSCA	Staff member unit cost <i>person/month</i> Top-up allowance	Institutional unit cost <i>person/month</i>	
		Research, training and networking costs	Management and indirect costs
RISE	2 100	1 800	700

Unit costs principle:

- what counts is the triggering event and not the actual costs spent

Calculation :

- Actual duration of eligible secondments x unit cost (article 6)

Best practice:

- explain to your internal financial services (NO ACTUAL COSTS)



How to use "Category A: staff member costs"

- **Principle:** Costs for seconded staff members (cat. A) must be fully used to cover travel/subsistence costs (article 32.1.j)
- **Practical modalities:**
 - ✓ Distribute 2.100 EUR to staff in advance/in instalments
 - ✓ Reimburse travel and subsistence costs to staff
 - ✓ A mix of both
- **Keep records proving that secondments took place for specific duration reported !**





How to use "Category B: institutional costs"

- **Principle:** use and distribution among participants is acceptable as long as is convenient for project implementation according to the technical annex
- **Example 1:** part of institutional costs reserved to organise general networking events or cover extra management costs of the coordinator
- **Example 2:** re-distributed among secondments depending on financial needs
- Consortium Agreement covers internal financial arrangements

Declaration of costs



- **Each beneficiary:** individual financial statement
 - => Outgoing secondments of own staff**
 - <= Incoming secondments from a TC partner**
- Internal arrangements on the use and distribution of funding are possible ONLY for category B costs.

If different distribution => shouldn't be reported in the financial statements. Acceptable as long as is convenient for project implementation according to the technical annex.

Consortium Agreement covers internal financial arrangements.



Pre-financing

- **Scope:** to provide beneficiaries with cash to start working on the project and continue until the interim payment (funds on “loan” until approval of reports is undertaken)
- **When:** Within 30 days from entry into force or 10 days before start date
- **Limit:** 65% of total EU contribution (5% to Guarantee Fund)



Interim payment

- **When:** within 90 days from submission of first periodic report documents-if reports are approved
- **How much:** Only based on costs reported and up to maximum 90% of total EU contribution
- **Constrains:**
 - ✓ Payment release can be suspended if reports/information are incomplete/incorrect
- **Best practice:** Keep in touch with your PO if issues appear



Final payment

- **When:** within 90 days from submission last periodic report
- **How much:** Payment/recovery of the balance between total costs and pre-financing + interim payment
- **Constraint:** Payment release can be suspended if reports/information are incomplete/incorrect
- **Best practice:** Keep in touch with your PO if issues appear

Reporting



➤ Continuous Reporting

➤ **Secondments:** “researcher declaration”

20 days after the secondment of each seconded staff

➤ **Deliverables -> Progress report:** Month 12 & 36
30 days

➤ **Periodic report:** Month 24 & End of Project
60 days from end of the reporting period

➤ **Final report:** End of Project (covering whole duration)
60 days from end of project

Secondments Researcher Declarations



Each secondment has to be declared in SyGMA

Secondment No.		Researcher No.	Starting Month	Duration	Sending Partner	Sending Country	Sending Country Group	Sending Sector Academic	Seconded to Partner	Seconded to Country
1	✓	1	7	2.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	15. UNL (OPE)	Argentina
2	✓	1	15	3.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	10. Inocure (BEN)	Czech Republic
3	✓	1	29	2.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	14. UNACH (OPE)	Ecuador
4	✓	1	31	2.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	12. ECORESOURCES (E	Greece
5	✓	1	39	3.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	13. Universidad Coop	Colombia
6	✓	2	7	2.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	10. Inocure (BEN)	Czech Republic
7	✓	2	18	3.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	15. UNL (OPE)	Argentina
8	✓	2	30	3.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	14. UNACH (OPE)	Ecuador
9	✓	2	42	3.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	13. Universidad Coop	Colombia
10	✓	3	23	2.00	1. UC (BEN)	Spain	EU/AC (MS)	Yes	14. UNACH (OPE)	Ecuador

Without the Researcher Declaration related costs cannot be claimed – the financial statement is completed by the system based on the data entered in the declaration. For RISE each secondment must be entered separately (or split visits recorded separately).

Secondments Researcher Declarations



101007733 (CELISE) MSCA-RISE
THE FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION
HORIZON 2020
Call: H2020-MSCA-RISE-2020
Topic: MSCA-RISE-2020 Unit: REA/A/03

Summary for publication

Deliverables Ethics, DMP, Other Reports

Milestones

Gender

Researchers

ABS Regulation



Researcher Declaration

[+ Add Researcher](#)

Project's Researcher Library

Fellow Id	First Name	Last Name

Nationality	Submitted Declarations

Researcher Declaration

[+ Add Declaration](#)

No	Fellow Id	First Name	Last Name

Start Date	End Date	Working Time Commitment	Duration

Secondments Researcher Declarations



Grant Management | Project Continuous Report

MSCA-RISE
THE FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION
HORIZON 2020
Call: H2020-MSCA-RISE-2014
Topic: MSCA-RISE-2014
Unit: REA/A/03

Summary for publication ✓ | Deliverables ⓘ | Milestones ⓘ | Publications ✓ | Dissemination ✓ | Patents (IPR) ✓ | SME Impact ✓ | Gender ✓ | **Researchers** ✓

Researcher Declaration

Project's Researcher Library

← **Library of RDs: shows duplicate entries**

Fellow Id	First Name	Last Name	Gender	Birthday	Nationality	Submitted Declarations
1	Domen	Domen	M	19-12-1989	SI - Slovenia	1 of 1
2	Valentina	Valentina	F	31-01-1980	IT - Italy	1 of 1
3	Greta	Greta	F	19-03-1975	IT - Italy	1 of 1
4	Jure	Jure	M	23-04-1989	SI - Slovenia	1 of 1

Researcher Declaration

← **Researcher Declarations**

Nc	Fellow Id	First Name	Last Name	Status	Sending Organisation	Secondment Organisation	Start Date	End Date	Working Time Commitr	Duration
1	1	Domen	Domen	SUBMIT	G	G	04-05-201	02-07-201	Full Time	6.93
							04-10-201	02-11-201	Full Time	
							08-04-201	06-06-201	Full Time	
							06-10-201	04-12-201	Full Time	
2	2	Valentina	Valentina	SUBMIT	U	U	30-06-201	13-08-201	Full Time	1.5
3	3	Greta	Greta	SUBMIT	Pi	Pi	13-07-201	12-01-201	Full Time	12
							13-07-201	18-11-201	Full Time	
							08-02-201	31-03-201	Full Time	
4	4	Jure	Jure	SUBMIT	G	G	01-03-201	29-08-201	Full Time	8.83
							30-08-201	25-11-201	Full Time	

→ **Splits correctly encoded**

Secondments

- 1. Types of secondments**
- 2. Duration**
- 3. Content**
- 4. Eligible staff**

Duration of secondments

1 MONTH
per secondment

- ✓ same staff member
- ✓ same hosting org
- ✓ same sending org



12 MONTHS
per staff member



Travel periods included



Split stays allowed

Eligible staff members (1)

Condition 1

Considered **staff** under national law and internal practices

WHICH MEANS: Staff is under control, instructions and supervision of the sending organisation

No specific contractual link required,
it depends on national law possibilities



Eligible staff members (2)

Condition 2

Being Early Stage Researcher (ESR), ER, ADMIN, MANAG, TECH

- **ESR:** minimum eligibility condition for "researchers"
- **ADMINISTRATIVE, MANAGERIAL:** "administrators & managers" needed to carry out project R&I activities. **Not** to cover general project administration/management needs
- **TECHNICAL:** "technicians" needed to carry out project R&I activities. **Not** to be used to bypass ESR minimum eligibility conditions for "researchers"



Eligible staff members (3)

1 MONTH MUST BE

Condition 3

Linked/actively engaged in R&I activities within sending organisation at **least one month**

- **Full-time equivalent** (ex: 2 months if 50%)
- **Continuous** (before 1st secondment with no interruptions)

Staff linked to several participants can be seconded **only from one** of them



Where to get information and assistance:

➤ **FAQ-RISE:**

<http://ec.europa.eu/research/participants/portal/desktop/en/support/faq.html>

➤ **National Contact Point:**

http://ec.europa.eu/research/participants/portal/desktop/en/support/national_contact_points.html

➤ **IT HELPDESK** - +32 2 29 9222 or via the contact form on the Participant Portal

Project Officer

sandra.pinto-marques@ec.europa.eu



INFO DAYS

Marie Skłodowska-Curie Actions Staff Exchanges info session

The info session about Marie Skłodowska-Curie Actions [Staff Exchanges](#) EN | ... of 19 November was designed for **potential applicants**.

It provided guidance on the application process and the consortium composition. It gave details on funding availability.



Research staff



19 November 2021, 10:30 to 19 November 2021, 12:30

- [Event presentations](#) EN | ...
- [Event schedule](#) EN | ...
- [Recording of the event](#)

<https://webcast.ec.europa.eu/horizon-msca-se-2021-info-session>



Funding & tender opportunities

Single Electronic Data Interchange Area (SEDIA)



SEARCH FUNDING & TENDERS ▼

HOW TO PARTICIPATE ▼

PROJECTS & RESULTS

WORK AS AN EXPERT

SUPPORT ▼

Tuesday 23 November 2021 between 7:30 and 8:10 CET:



- **All documents will be unavailable** in the Grants and Audits Management Services, in the Participant Register Services and in "My Expert Area". Please refrain from launching any document-related process, since these will not work and will have to be restored by the Service Desk

We apologise for any inconvenience this may cause.

Work as an expert

The European Union Institutions appoint external experts to assist in the evaluation of grant applications, projects and tenders, and to provide opinions and advice in specific cases.

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/work-as-an-expert>

MID-TERM MEETING



MID-TERM MEETING a contractual obligation... and a fruitful dialogue

**REA STAFF
EXPERTS**



**BENEFICIARIES
PARTNERS
SECONDEES**



**1 DAY
or
2 HALF DAYS**



REMOTELY



**14th – 18th MONTH
AFTER THE PROJECT
START DATE**



Thank you!

Questions?