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Kick-off meeting

WP3: Transfer of knowledge of the action

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Objectives

- Assure the correct transfer of knowledge in two different ways:
 - (i) to train and enhance the capabilities of the staff seconded to the host institutions, and
 - (ii) to transfer the knowledge obtained by seconded staff to the rest of the personnel working in the origin institution.
- Design specific educational programmes in Latin-America (Colombia and Ecuador) to increase the integration of the rural and vulnerable communities into forest and agricultural biorefinery options.



Tasks

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- **Task 3.1. Supervision of the training program**

(Leading by UC, supported by the Management Committee) **M01-M48**

Monitoring and supervision of the staff exchanged among the host and origin institution during the whole secondments. Periodically, the seconded member will need to report their progress and the activities in where he/she has been involved to analyse the compliance with the plan decided by the Management Committee.

- **Task 3.2. Supervision of the transfer of knowledge plan**

(Leading by UC, supported by the Management Committee). **M01-M48**

The main objective is the development of a Plan, supported by the Management Committee, which will include the activities, workshops, training schools, theoretical and practical courses, etc. and the timeline of each event the staff seconded must organise to transfer the knowledge obtained in the different host institutions to the rest of the institution and the society. The goal is to involve the scientific community, society and other research areas to create networking and new opportunities of knowledge for future projects and collaborations. Younger researchers will have preference in the participation of workshops, training schools and secondments.

- **Task 3.3. Design of educational programmes**

(Leading by SGGW). **M34 - 41**

The design of educational programmes to be used in Colombia and Ecuador will be given in relation to the people integration in small communities in rural and vulnerable areas. A good example about that is given in Colombia (INEM school) where different biorefinery options for agricultural residues are used in the education of the students of this school and supported by EcoPetrol.



Secondments

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- **Task 3.3. Design of educational programmes**

4 Secondments, 7 PM:

- UC→UCC 3 PM
- UCC→UC 2 PM
- TWI→UCC 1+1 PM

From M34 to M41



Deliverables, Milestones and deadlines

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Number	Title	Beneficiary	Type	Dissemination level	Deadline
D3.1	Report of training programme	UC	Report	Public	M12
D3.2	Final transfer of knowledge and training. Decisions on future cooperation	UC	Report	Public	M48

Number	Title	Beneficiary	Deadline
MS4	Educational programmes designed in Colombia and Ecuador	UC	M41